



City of Port Moody

Agenda

Regular Meeting of Council

Council Chambers

January 23, 2018

7:00pm

Introduction of Art at Council

1. Call to Order
- 1.1 Verbal Report: Mayor Clay
File: 18-7705-01

2. Public Input

3. General Matters

Minutes

4. Adoption of Minutes
- 4.1 File: 01-0550-05

Pages 11-20

Recommendations:

THAT the minutes of the Special Meeting of Council (to Close Meeting) held on Tuesday, January 9, 2018 be adopted.

THAT the minutes of the Regular Meeting of Council held on Tuesday, January 9, 2018 be adopted.

5. Consent Agenda

Note: Council may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request that an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

Council's Vision: *Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.*

Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting as well as your image may appear on the City's website.

EDMS#426440

**Finance Committee
Resolutions for
Ratification**

5.1 **Recommendation:**

THAT the following recommendations from the Finance Committee meeting held on Tuesday, January 16, 2018 be ratified:

*Sustainability and Energy
Specialist Funding*

FC18/002

THAT the Carbon Offsets Community Reserve be used to provide partial funding for a Sustainability and Energy Specialist position in the amount of \$75,662 per year, as recommended in the memo dated January 8, 2018 from Finance and Technology Department – Financial Services Division regarding Sustainability and Energy Specialist Funding.

2018 Draft Financial Plan

FC18/003

THAT the Port Moody Police Department remove the new position funding of \$122,777 for 2018.

FC18/006

THAT the Council-approved closed budget item of \$120,000 for 2018 be funded from Accumulated Surplus.

FC18/007

THAT the VIP Gifts budget of \$1,500 be removed for 2018.

FC18/008

THAT the Library new position hiring be postponed to mid-2018.

FC18/009

THAT the Communications and Engagement new position hiring be postponed to mid-2018.

FC18/011

THAT the Heritage Society new funding request of \$105,000 be funded from the accumulated surplus.

FC18/012

THAT Festival and Special events budget of \$63,250 for 2018 be funded from Accumulated Surplus.

FC18/013

THAT Canada Day celebration budget of \$41,000 for 2018 be funded from Accumulated Surplus.

FC18/014

THAT the Asset Renewal Levy increase of 1% (\$386,000) be removed in 2018.

FC18/015

THAT a draft proposed tax rate increase of 4.6% be presented at the Public Budget Consultation Town Hall meeting on January 30, 2018.

**FCM Membership
Renewal 2018-2019**

Pages 21-24

5.2 Memo: Executive Assistant to Mayor and Council, dated
January 11, 2018
File: 01-0230-25/Vol 01

Recommendation:

THAT the City of Port Moody renew its membership in the Federation of Canadian Municipalities (FCM) and remit the 2018 Annual FCM Dues of \$5,602.39.

**Arts Centre Society –
Council
Representative**

Pages 25-28

5.3 Report: Executive Assistant to Mayor and Council, dated
January 10, 2018
File: 01-0530-01

Recommendation:

THAT Councillor Zoë Royer be appointed as the Council representative to the Arts Centre Society as recommended in the report dated January 10, 2018 from Executive Assistant to Mayor and Council regarding Arts Centre Society – Council Representative.

**Tri-Cities Healthier
Communities
Partnership Revised
Terms of Reference**

Pages 29-44

5.4 Report: Mayor Mike Clay, dated January 9, 2018
File: 01-0375-20-32

Recommendations:

THAT the revised Terms of Reference for the Tri-Cities Healthier Communities Partnership be endorsed as recommended in the report dated January 9, 2018 from Mayor Mike Clay regarding Tri-Cities Healthier Communities Partnership Revised Terms of Reference;

AND THAT the City of Coquitlam host the 2018 Tri-Cities Healthier Communities Partnership meetings.

6. Items Removed From The Consent Agenda
7. Legislative Matters
8. Unfinished Business

Proposed Factual Information Communication Campaign Costs	Pages 45-48	9. New Business 9.1 Report: Corporate Services Department – Communications and Engagement Division, dated January 12, 2018 File: 19-1330-02/Vol 01
		Recommendation: THAT the proposed Factual Information Communication Campaign costs be approved as recommended in the report dated January 12, 2018 from Corporate Services Department – Communications and Engagement Division regarding Proposed Factual Information Communication Campaign Costs.
City Events Update	Pages 49-54	9.2 Presentation: Manager of Communications and Engagement and Manager of Cultural Services Report: Community Services Department – Cultural Services Division, and Corporate Services Department – Communications and Engagement Division, dated December 20, 2017 File: 18-7715-01
		Recommendation: THAT the report dated December 20, 2017 from Community Services Department – Cultural Services Division and Corporate Services Department – Communications and Engagement Division regarding City Events Update be received for information.
Official Community Plan Amendment, Rezoning, Housing Agreement, and Development Permit – 3131-3137 St. Johns Street	Pages 55-126	9.3 Report: Planning and Development Department – Planning Division, dated January 8, 2018 File: 13-6700-20-132
		Recommendations: THAT City of Port Moody Official Community Plan Bylaw, 2014, No. 2955, Amendment Bylaw No. 9, 2017, No. 3097 (3131-3137 St. Johns Street) be now adopted as recommended in the report dated January 8, 2018 from Planning and Development Department – Planning Division regarding Official Community Plan Amendment, Rezoning, Housing Agreement, and Development Permit – 3131-3137 St. Johns Street. THAT City of Port Moody Zoning Bylaw, 1988, No. 1890, Amendment Bylaw No. 240, 2017, No. 3098 (3131-3137 St. Johns Street) (CD67) be now adopted as recommended in the report dated January 8, 2018 from Planning and Development Department – Planning Division regarding Official Community Plan Amendment, Rezoning, Housing Agreement, and Development Permit – 3131-3137 St. Johns Street.

THAT City of Port Moody Housing Agreement Bylaw, 2017, No. 3110 (3131-3137 St. Johns Street) be now adopted as recommended in the report dated January 8, 2018 from Planning and Development Department – Planning Division regarding Official Community Plan Amendment, Rezoning, Housing Agreement, and Development Permit – 3131-3137 St. Johns Street.

THAT Development Permit 2015-112 be issued as recommended in the report dated January 8, 2018 from Planning and Development Department – Planning Division regarding Official Community Plan Amendment, Rezoning, Housing Agreement, and Development Permit – 3131-3137 St. Johns Street;

AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.

Release of Restrictive Covenants BJ99379, BT267624, and BX19923 – 2717 and 2721 Clarke Street

9.4 Report: Planning and Development Department – Planning Division, dated January 3, 2018
File: 13-6700-20-126

Recommendations:

Pages 127-130

THAT restrictive covenants BJ99379, BT267624, and BX19923 be approved for release as recommended in the report dated January 3, 2018 from Planning and Development Department – Planning Division regarding Release of Restrictive Covenants BJ99379, BT267624, and BX19923 – 2717 and 2721 Clarke Street;

AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required to support the release of these covenants.

- Rezoning Application – Small Lot Subdivision, 2707 St. George Street** 9.5 Presentation: Senior Planner
Report: Planning and Development Department – Planning Division, dated January 4, 2018
File: 13-6700-20-163
- Pages 131-140** **Recommendations:**
- THAT City of Port Moody Zoning Bylaw, 1988, No. 1890, Amendment Bylaw No. 245, 2018, No. 3123 (2707 St. George Street) (RS1-S) be read a first time as recommended in the report dated January 4, 2018 from Planning and Development Department – Planning Division regarding Rezoning Application – Small Lot Subdivision, 2707 St. George Street.**
- THAT Bylaw No. 3123 be read a second time;**
- AND THAT Bylaw No. 3123 be referred to a Public Hearing to be held on Tuesday, February 13, 2018 at City Hall, 100 Newport Drive, Port Moody.**
- Working Draft – Zoning Bylaw, 2018, No. 2937** 9.6 Presentation: General Manager of Planning and Development
Report: Planning and Development Department – Planning Division, dated January 15, 2018
File: 13-6410-00
- Pages 141-338** **Recommendation:**
- THAT the report dated January 15, 2018 from Planning and Development Department – Planning Division regarding Working Draft – Zoning Bylaw, 2018, No. 2937 be received for information.**
- Glenayre Neighbourhood RS1 Zoning Review – Follow-up on Council Resolution** 9.7 Report: Planning and Development Department – Planning Division, dated January 15, 2018
File: 09-3900-05
- Pages 339-352** **Recommendations:**
- THAT staff be directed to monitor the impact of proposed City-wide zoning changes on new homes in the Glenayre neighbourhood for six months and report back to Council on the results to determine if further neighbourhood-specific changes are necessary, as recommended in the report dated January 15, 2018 from Planning and Development Department – Planning Division regarding Glenayre Neighbourhood RS1 Zoning Review – Follow-up on Council Resolution;**
- AND THAT staff be directed to conduct a mail-out to all Glenayre property owners explaining the proposed City-wide zoning changes and the proposed six-month review period for new homes in Glenayre and asking for feedback on this approach.**

Former Fire Hall and Current Works Yard Sites – Official Community Plan Amendment and Rezoning

Pages 353-414

- 9.8 Presentation: General Manager of Finance and Technology and Manager of Communications and Engagement
Presentation: Manager of Planning
Report: Planning and Development Department – Planning Division, dated January 15, 2018
File: 13-6700-20-166

Recommendations:

THAT the requirement of Development Approval Procedures Bylaw, 2012, No. 2918 for consideration by the Community Planning Advisory Committee prior to consideration by Council be waived for the former Fire Hall and current Works Yard sites Official Community Plan amendment and rezoning application, as recommended in the report dated January 15, 2018 from Planning and Development Department – Planning Division regarding Former Fire Hall and Current Works Yard Sites – Official Community Plan Amendment and Rezoning.

THAT City of Port Moody Official Community Plan Bylaw, 2014, No. 2955, Amendment Bylaw No. 15, 2018, No. 3120 be read a first time as recommended in the report dated January 15, 2018 from Planning and Development Department – Planning Division regarding Former Fire Hall and Current Works Yard Sites – Official Community Plan Amendment and Rezoning.

THAT Bylaw No. 3120 be read a second time;

AND THAT Bylaw No. 3120 be referred to a Public Hearing to be held on March 13, 2018 at City Hall, 100 Newport Drive, Port Moody.

THAT City of Port Moody Zoning Bylaw, 1988, No. 1890, Amendment Bylaw No. 244, 2018, No. 3119 (CD70) be read a first time as recommended in the report dated January 15, 2018 from Planning and Development Department – Planning Division regarding Former Fire Hall and Current Works Yard Sites – Official Community Plan Amendment and Rezoning.

THAT Bylaw No. 3119 be read a second time;

AND THAT Bylaw No. 3119 be referred to a Public Hearing to be held on March 13, 2018 at City Hall, 100 Newport Drive, Port Moody;

AND THAT a minimum of 30 days before the Public Hearing, staff formally invite review and feedback from stakeholders, including: the City of Coquitlam, Fraser Health, the Greater Vancouver Regional District (Metro Vancouver), School District No. 43, TransLink, Musqueam Nation, Kwikwetlem First Nation, Sto:lo Nation, Sto:lo Tribal Council, Skawahlook First Nation, Soowahlie First Nation, Seabird Island Band, Shxw'owhamel First Nation, Lyackson First Nation, Penelakut Tribe, Hul'qumi'num Treaty Group, Stz'uminus First Nation, Cowichan Tribes, Halalt First Nation, Lake Cowichan First Nation, Squamish Nation, and Tsleil-Waututh Nation.

**Amendment to
Business Licensing
and Regulation Bylaw,
2015, No. 3000**

Pages 415-422

9.9 Report: Planning and Development Department – Building, Bylaw, and Licensing Division, dated January 12, 2018
File: 09-4300-01/2002

Recommendations:

THAT City of Port Moody Business Licensing and Regulation Bylaw, 2015, No. 3000, Amendment Bylaw No. 3, 2018, No. 3117 be read a first time as recommended in the report dated January 12, 2018 from Planning and Development Department – Building, Bylaw, and Licensing Division regarding Amendment to Business Licensing and Regulation Bylaw, 2015, No. 3000;

THAT Bylaw No. 3117 be read a second time.

THAT Bylaw No. 3117 be read a third time.

THAT City of Port Moody Municipal Ticket Information Authorization Bylaw, 2016, No. 3044, Amendment Bylaw No. 6, 2018, No. 3118 be read a first time as recommended in the report dated January 12, 2018 from Planning and Development Department – Building, Bylaw, and Licensing Division regarding Amendment to Business Licensing and Regulation Bylaw, 2015, No. 3000.

THAT Bylaw No. 3118 be read a second time.

THAT Bylaw No. 3118 be read a third time.

Beaver Management Plan	9.10	Report: Councillor Meghan Lahti, dated January 11, 2018 File: 11-5280-135-20
Pages 423-428		Recommendation: THAT staff be directed to develop a Beaver Management Plan that promotes coexistence, outlines best management practices, and implements strategies that use alternatives to extermination and/or relocation wherever possible as recommended in the report dated January 11, 2018 from Councillor Meghan Lahti regarding Beaver Management Plan.
Gatensbury Road Improvements – Next Steps	9.11	Report: Engineering and Operations Department – Engineering Division, dated January 10, 2018 File: 11-5400-20-18
Pages 429-434		Recommendation: THAT staff be authorized to continue with the public consultation process and the completion of remaining detailed technical design works such that the Gatensbury Road Reconstruction project is tender-ready prior to final approval of the 2018 Financial Plan, as recommended in the report dated January 10, 2018 from Engineering and Operations Department – Engineering Division regarding Gatensbury Road Reconstruction – Next Steps.
UBCM 2018 Emergency Operations Centre Grant	9.12	Report: Finance and Technology Department – Financial Services Division, dated January 12, 2018 File: 05-1855-03
Pages 435-446		Recommendation: THAT staff be directed to apply for UBCM Emergency Operations Centre Grant funding in 2018 as recommended in the report dated January 12, 2018 from Finance and Technology Department – Financial Services Division regarding UBCM 2018 Emergency Operations Centre Grant.
No-Fee Business Licence for First Year of Secondary Suite	9.13	Report: Planning and Development Department – Building, Bylaw, and Licensing Division, dated January 15, 2018 File: 09-4300-10
Pages 447-452		Recommendation: THAT Corporate Policy – 09-4300-2018-01 – No-Fee Business Licence for First Year of Secondary Suite be approved as recommended in the report dated January 15, 2018 from Planning and Development Department – Building, Bylaw, and Licensing Division regarding No-Fee Business Licence for First Year of Secondary Suite.

10. Other Business

11. Reports from Council

11.1 Council Verbal Reports

11.2 Staff Verbal Reports

12. Information Items

- 12.1
- Arts and Culture Committee – November 6, 2017
 - Environmental Protection Committee – November 20, 2017
 - Finance Committee – December 5, 2017
 - Heritage Commission – December 14, 2017

**Committees,
Commissions, and
Boards – Minutes**

Pages 453-468

**Council
Correspondence**

- 12.2
- Letter from BC Seniors Games to Potential Host Communities

Pages 469-490

13. Public Input

14. Adjournment