



# City of Port Moody

## Agenda

### Regular Meeting of Council

Council Chambers

April 23, 2019

7:00pm

#### Introduction of Art at Council

1. Call to Order
- 1.1 Verbal Report: Councillor Zoë Royer, Chair, Arts and Culture Committee  
File: 18-7705-01

2. Public Input

3. General Matters

#### Minutes

4. Adoption of Minutes
- 4.1 File: 01-0550-05

Pages 11-28

#### Recommendations:

**THAT the minutes of the Special Meeting of Council held on Thursday, March 28, 2019 be adopted.**

**THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, April 9, 2019 be adopted.**

**THAT the minutes of the Regular Meeting of Council held on Tuesday, April 9, 2019 be adopted.**

**Council's Vision:** *Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.*

**Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting as well as your image may appear on the City's website.**

EDMS#462900

5. Consent Agenda

*Note: Council may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request that an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.*

**Finance Committee Resolutions for Ratification**

5.1 **Recommendation:**

**THAT the following recommendations from the Finance Committee meeting held on Tuesday, April 16, 2019 be ratified:**

*2019 Allocation of Community Grant Funding*

FC19/044, 045, and 047

*THAT \$17,900 in 2019 Community Grant funding be awarded to:*

1. *Volunteer Cancer Drivers Society – \$2,000;*
2. *POCOMO Meals on Wheels Society – \$1,200;*
3. *Port Moody Ecological Society – \$1,700;*
4. *ACCESS Youth Outreach Services – \$6,500;*
5. *Burrard Inlet Marine Enhancement Society – \$3,000;*
6. *Port Moody Seniors Friendship Society – \$2,500; and*
7. *Pacific Post Partum Support Society – \$1,000*

*per the results of the 2019 Citizen Advisory Group’s voting and as outlined in the report dated March 26, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Allocation of Community Grant Funding.*

*Request for Increased Funding for Capital Project*

FC19/048

*THAT the budget for capital project CFC17104, Rocky Point Pool – Conversion of Disinfection System to Liquid Chlorine, be increased by \$55,000, funded from the Facilities Asset Reserve.*

**Take Your Seat Program Status**

5.2 Report: Community Services Department – Recreation Division, dated March 18, 2019  
File: 15-8160-01/Vol 01

**Pages 29-34**

**Recommendations:**

**THAT the “Take Your Seat” program be terminated as recommended in the report dated March 18, 2019 from the Community Services Department – Recreation Division regarding Take Your Seat Program Status;**

**AND THAT the funds raised by the program be donated to the Port Moody Foundation’s Permanent Endowment.**

**Recreation Passes for Civic Committee Volunteers** 5.3 Report: Community Services Department – Recreation Division, dated March 12, 2019  
File: 15-8160-01/Vol 01

**Pages 35-38**

**Recommendation:**

**THAT the report dated March 12, 2019 from the Community Services Department – Recreation Division regarding Recreation Passes for Civic Committee Volunteers be received for information.**

**Amendments to Corporate Policy – 07-2800-01 – Staff Development** 5.4

Report: Corporate Services Department – Human Resources Division, dated April 11, 2019  
File: 07-2800-00

**Pages 39-64**

**Recommendation:**

**THAT Corporate Policy – 07-2800-01 – Staff Development be approved as amended and as recommended in the report dated April 11, 2019, from the Corporate Services Department – Human Resources Division regarding Amendments to Corporate Policy – 07-2800-01 – Staff Development.**

6. Items Removed from the Consent Agenda

7. Legislative Matters

**Community Planning Advisory Committee Appointment** 7.1

Verbal Report: Acting Mayor Lahti  
File: 01-0360-07

**Financial Plan Bylaw, 2018, No. 3140, Amendment Bylaw No. 1, 2019, No. 3185 – Adoption** 7.2

Memo: Corporate Services Department – Legislative Services Division, dated April 15, 2019  
Bylaw No. 3185  
Files: 09-3900-02-1 and 05-1700-03-08/2018

**Pages 65-76**

*A Bylaw to amend City of Port Moody 2018-2022 Five-Year Financial Plan Bylaw, 2018, No. 3140 to include 2015-2017 vehicle amortization.*

**Recommendation:**

**THAT City of Port Moody Financial Plan Bylaw, 2018, No. 3140, Amendment Bylaw No. 1, 2019, No. 3185 be now adopted.**

**Tree Protection Bylaw, 2015, No. 2961, Amendment Bylaw No. 2, 2019, No. 3191 – Adoption**

**Pages 77-126**

7.3 Memo: Corporate Services Department – Legislative Services Division, dated April 15, 2019  
Bylaw No. 3191  
Files: 09-3900-02-1 and 13-6870-03/Vol10

*A Bylaw to amend City of Port Moody Tree Protection Bylaw, 2015, No. 2961 to align with Corporate Policy – 13-6870-2019-01 – Naturescape Principles, Corporate Policy – 13-6870-2019-02 – Bird Nest Protection, Corporate Policy – 12-6300-2019-01 – Tree Management on City Property, and City of Port Moody Zoning Bylaw, 2018, No. 2937.*

**Recommendation:**

**THAT City of Port Moody Tree Protection Bylaw, 2015, No. 2961, Amendment Bylaw No. 2, 2019, No. 3191 be now adopted.**

8. Unfinished Business

9. New Business

**2019-2023 Five-Year Financial Plan and Related Bylaw**

**Pages 127-140**

9.1 Report: Finance and Technology Department – Financial Services Division, dated April 12, 2019  
File: 05-1610-01/Vol 01

*A Bylaw to establish the budget for the 2019-2023 Five-Year Financial Plan.*

**Recommendations:**

**THAT City of Port Moody Financial Plan Bylaw, 2019, No. 3192 be read a first time as recommended in the report dated April 12, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019-2023 Five-Year Financial Plan and Related Bylaw.**

**THAT Bylaw No. 3192 be read a second time.**

**THAT Bylaw No. 3192 be read a third time.**

**2019 Property Tax Rates Bylaw**

**Pages 141-148**

9.2 Report: Finance and Technology Department – Financial Services Division, dated April 12, 2019  
File: 05-1700-03-08/2019

*A Bylaw to establish the City of Port Moody Property Tax Rates for 2019.*

**Recommendations:**

**THAT City of Port Moody Annual Property Tax Rates Bylaw, 2019, No. 3193 be read a first time as recommended in the report dated April 12, 2019 from the Finance and Technology Department – Financial Services Division regarding 2019 Property Tax Rates Bylaw.**

**THAT Bylaw No. 3193 be read a second time.**

**THAT Bylaw No. 3193 be read a third time.**

**Zoning Bylaw, No. 2937 – Housekeeping Amendments**

**Pages 149-176**

9.3 Report: Planning and Development Department – Policy Planning Division, dated April 12, 2019  
File: 09-3900-05

*A Bylaw to make housekeeping changes to Zoning Bylaw, 2018, No. 2937.*

**Recommendations:**

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 12, 2019, No. 3176 (Housekeeping Amendments) be read a first time as recommended in the report dated April 12, 2019 from the Planning and Development Department – Policy Planning Division regarding Zoning Bylaw, No. 2937 – Housekeeping Amendments.**

**THAT Bylaw No. 3176 be read a second time;**

**AND THAT Bylaw No. 3176 be referred to a Public Hearing to be held on Tuesday, May 28, 2019 at City Hall, 100 Newport Drive, Port Moody.**

**First Acting Mayor  
Compensation**

**Pages 177-182**

9.4 Report: Corporate Services Department – Human Resources Division, dated April 15, 2019  
File: 07-2755-01

**Recommendations:**

**THAT Council members acting in the Mayor’s position during Mayor Vagramov’s leave of absence receive the Mayor’s full compensation rate effective April 2, 2019 as recommended in the report dated April 15, 2019 from the Corporate Services Department – Human Resources Division regarding First Acting Mayor Compensation;**

**AND THAT the budget of \$53,440.50 be referred to the Finance Committee to determine a funding source.**

**Development  
Approval –  
2301-2307 Clarke  
Street**

**Pages 183-278**

9.5 Report: Planning and Development Department – Development Planning Division, dated April 12, 2019  
File: 13-6700-20-159

*A Bylaw to amend City of Port Moody Zoning Bylaw, 2018, No. 2937, No. 3161 to rezone the properties at 2301, 2305, and 2307 Clarke Street.*

*A Bylaw to authorize Council to enter into a Housing Agreement pursuant to section 483 of the Local Government Act.*

**Recommendations:**

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 4, 2018, No. 3161 (2301-2307 Clarke Street) (CD74) be now adopted as recommended in the report dated April 12, 2019 from the Planning and Development Department – Development Planning Division regarding Development Approval – 2301-2307 Clarke Street.**

**THAT City of Port Moody Housing Agreement Bylaw, 2018, No. 3162 (2301-2307 Clarke Street) be now adopted.**

**THAT Development Permit 2019-124 be authorized for issuance;**

**AND THAT the Mayor and Corporate Officer be authorized to execute the necessary legal documents required in support of this application.**

**Sign Bylaw  
Amendments for  
Utility Box Wraps**

**Pages 279-284**

- 9.6 Report: Planning and Development Department – Policy Planning Division, dated April 11, 2019  
File: 09-3900-15

*A Bylaw to amend City of Port Moody Sign Bylaw, 1998, No. 2403 to include provisions for vinyl wraps on utility boxes.*

**Recommendations:**

**THAT City of Port Moody Sign Bylaw, 1998, No. 2403, Amendment Bylaw No. 9, 2019, No. 3194 be read a first time as recommended in the report dated April 11, 2019 from the Planning and Development Department – Policy Planning Division regarding Sign Bylaw Amendments for Utility Box Wraps.**

**THAT Bylaw No. 3194 be read a second time.**

**THAT Bylaw No. 3194 be read a third time.**

**Delegation Response  
– The Shuffle –  
Port Moody Art Walk**

**Pages 285-294**

**10. Other Business**

- 10.1 Memo: Corporate Services Department – Legislative Services Division, dated April 15, 2019  
File: 01-0230-01

**Options based on request:**

- 1. THAT The Shuffle – Port Moody Art Walk be supported with a financial grant of \$8,795.30, as requested, funded from the Festival and Special Event Assistance Program.**
- 2. THAT The Shuffle – Port Moody Art Walk be supported with a financial grant of \$\_\_\_\_\_, funded from the Festival and Special Event Assistance Program.**
- 3. THAT The Shuffle – Port Moody Art Walk request for Festival and Special Event Assistance be denied.**

**Delegation Response  
– Port Moody  
Ecological Society –  
Funding Request for  
Annual Fingerling  
Festival**

**Pages 295-302**

- 10.2 Memo: Corporate Services Department – Legislative Services Division, dated April 15, 2019  
File: 01-0230-01

**Options based on request:**

- 1. THAT the Fingerling Festival be supported with a financial grant of \$1,450, as requested, funded from the Festival and Special Event Assistance Program.**
- 2. THAT the Fingerling Festival be supported with a financial grant of \$\_\_\_\_\_, funded from the Festival and Special Event Assistance Program.**
- 3. THAT the Fingerling Festival request for Festival and Special Event Assistance be denied.**

**Clarification on  
Item 5.3 –  
Queens Street Plaza  
Placemaking**

**Pages 303-316**

- 10.3 Memo: Corporate Services Department – Legislative Services  
Division, dated April 16, 2019  
File: 01-0550-01/2019

**Recommendation:**

**THAT the memo dated April 16, 2019 from the Corporate Services Department – Legislative Services Division regarding Clarification on Item 5.3 – Queens Street Plaza Placemaking be received for information.**

**11. Reports from Council**

- 11.1 Council Verbal Reports

- 11.2 Staff Verbal Reports

**12. Information Items**

**Council  
Correspondence**

**Pages 317-336**

- 12.1
- Letter dated April 1, 2019 to Provincial Minister of Environment and Climate Change Strategy George Heyman re Liability for Climate-related Harms Act and Climate Leadership
  - Letter dated April 1, 2019 to Federal Minister of Environment and Climate Change Canada Catherine McKenna re Liability for Climate-related Harms Act and Climate Leadership
  - Sample Letter dated April 1, 2019 to Fossil Fuel Companies re Responsibility for Climate Adaptation in Port Moody
  - Letter dated April 4, 2019 to Minister of Municipal Affairs and Housing Selina Robinson re Property Assessments, Tax Rates, and the Associated Financial Impacts on Families and Small Businesses in Port Moody
  - Letter dated April 5, 2019 from the City of Maple Ridge re Urgent Request to Municipalities to Pass a Resolution
  - Letter dated April 9, 2019 from the Village of Belcarra re David Avenue Connector
  - Letter dated April 10, 2019 from the Village of Anmore re David Avenue Right-of-Way

**Committees,  
Commissions, and  
Boards – Minutes**

**Pages 337-364**

- 12.2
- Economic Development Committee – March 6, 2019
  - Seniors Focus Committee – March 7, 2019
  - Youth Focus Committee – March 13, 2019
  - Parks and Recreation Commission – March 13, 2019
  - Heritage Commission – March 14, 2019
  - Environmental Protection Committee – March 18, 2019



**Release of Items from  
Closed Council**

- 12.3 The following resolutions from the Closed Council meeting held on March 26, 2019 were publicly released:

CC19/052-053

THAT the City of Port Moody place a full-colour quarter-page advertisement in the 2019 Military Service Recognition Book as recommended in the memo dated March 11, 2019 from the Manager of Communications and Engagement regarding 2019 Military Service Recognition Book Advertising Sponsorship;

AND THAT funding of \$566.67 be referred to the Finance Committee for identification of a funding source;

AND THAT staff be directed to explore the potential to feature Port Moody veterans in the advertisement instead of a photo of Council;

AND THAT this resolution be released to the public.

13. Public Input

14. Adjournment