



City of Port Moody

Agenda

Regular Meeting of Council

Council Chambers

May 14, 2019

Immediately following the Public Hearing at 7:00pm

Introduction of Art at Council

1. Call to Order
- 1.1 Verbal Report: Councillor Zoë Royer, Chair, Arts and Culture Committee
File: 18-7705-01

2. Public Input

3. General Matters

Minutes

4. Adoption of Minutes
- 4.1 File: 01-0550-05

Pages 11-32

Recommendations:

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, April 2, 2019 be adopted.

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, April 16, 2019 be adopted.

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, April 23, 2019 be adopted.

THAT the minutes of the Regular Meeting of Council held on Tuesday, April 23, 2019 be adopted.

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, May 7, 2019 be adopted.

Council's Vision: Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.

Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting as well as your image may appear on the City's website.

EDMS#465179

5. Consent Agenda

Note: Council may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request that an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

**Travel and Expense
Policy Exemption –
Councillor Amy Lubik**

Pages 33-44

5.1 Report: Councillor Amy Lubik, dated April 16, 2019
File: 01-0530-01/2019

Recommendation:

THAT an exemption from the City’s Travel and Expense Policy be granted to allow reimbursement of Councillor Lubik’s Hotel expense in the amount of \$149.64 which was charged to Councillor Lubik’s personal credit card instead of a City Purchasing Card as recommended in the report dated April 16, 2019 from Councillor Amy Lubik regarding Travel and Expense Policy Exemption – Councillor Amy Lubik.

**Urban Communities
Partnering for
Reconciliation Grant
Application
Authorization**

Pages 45-52

5.2 Memo: General Manager of Community Services, dated May 3, 2019
File: 05-1855-01/Vol 01

Recommendations:

THAT staff be authorized to apply for the Urban Communities Partnering for Reconciliation Grant as recommended in the memo dated May 3, 2019 from the General Manager of Community Services regarding Urban Communities Partnering for Reconciliation Grant Application Authorization;

AND THAT staff be directed to support the proposed activities and provide overall grant management.

**Correction – Funding
Request for Annual
Fingerling Festival**

Pages 53-60

5.3 Memo: Corporate Services Department – Legislative Services Division, dated April 24, 2019
File: 01-0230-01

Recommendations:

THAT resolution RC19/186 be rescinded;

AND THAT the Fingerling Festival be supported with a financial grant of up to \$4,500 as requested, funded from the Festival and Special Event Assistance Program.

**Queens Street Plaza
Place Making Project**

Pages 61-62

- 5.4 Memo: General Manager of Community Services and General Manager of Finance and Technology, dated May 6, 2019
File: 01-0360-20-43

Recommendations:

THAT staff provide in-kind support of approximately 17 hours to the Queens Street Plaza Place Making Project as recommended in the memo dated May 6, 2019 from the General Manager of Community Services and the General Manager of Finance and Technology regarding Queens Street Plaza Place Making Project;

AND THAT staff provide support of up to \$600 for the canoe transportation and installation at Queens Street Plaza to be funded from Council Contingency.

6. Items Removed from the Consent Agenda

7. Legislative Matters

**Rezoning Application –
2522 St. George Street
– Third Reading and
Adoption**

Pages 63-78

- 7.1 Memo: Corporate Services Department – Legislative Services Division, dated May 6, 2019
Bylaw No. 3186
Files: 09-3900-02-1 and 13-6700-20-184

If referred from the Public Hearing to be held on May 14, 2019.

A Bylaw to amend City of Port Moody Zoning Bylaw, 2018, No. 2937 to allow for a small lot subdivision at 2522 St. George Street.

Recommendations:

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 14, 2019, No. 3186 (2522 St. George Street) (RS1-S) be read a third time.

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 14, 2019, No. 3186 (2522 St. George Street) (RS1-S) be now adopted.

**Rezoning Application –
2717 Henry Street –
Third Reading and
Adoption**

7.2 Memo: Corporate Services Department – Legislative Services
Division, dated May 6, 2019
Bylaw No. 3187
Files: 09-3900-02-1 and 13-6700-20-187

Pages 79-94

***If referred from the Public Hearing to be held on
May 14, 2019.***

*A Bylaw to amend City of Port Moody Zoning Bylaw, 2018,
No. 2937 to allow for a small lot subdivision at
2717 Henry Street.*

Recommendations:

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,
Amendment Bylaw No. 15, 2019, No. 3187
(2717 Henry Street) (RS1-S) be read a third time.**

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,
Amendment Bylaw No. 15, 2019, No. 3187
(2717 Henry Street) (RS1-S) be now adopted.**

**Cannabis Retail –
Zoning Bylaw
Amendment – Third
Reading and Adoption**

7.3 Memo: Corporate Services Department – Legislative Services
Division, dated May 6, 2019
Bylaw No. 3188
Files: 09-3900-02-1 and 09-3900-01

Pages 95-112

***If referred from the Public Hearing to be held on
May 14, 2019.***

*A Bylaw to amend City of Port Moody Zoning Bylaw, 2018,
No. 2937 to define Cannabis Retail Use.*

Recommendation:

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,
Amendment Bylaw No. 16, 2019, No. 3188 (Cannabis Retail
Use) be read a third time.**

**THAT City of Port Moody Zoning Bylaw, 2018, No. 2937,
Amendment Bylaw No. 16, 2019, No. 3188 (Cannabis Retail
Use) be now adopted.**

**Cannabis Retail –
Business Licensing
and Regulation Bylaw
Amendment – Adoption**

Pages 113-116

7.4 Memo: Corporate Services Department – Legislative Services
Division, dated May 6, 2019
Bylaw No. 3189
Files: 09-3900-02-1

*A Bylaw to amend City of Port Moody Business Licensing and
Regulation Bylaw, 2015, No. 3000 to define and include specific
business licensing and regulations for Cannabis Retail.*

Recommendation:

**THAT City of Port Moody Business Licensing and
Regulation Bylaw, 2015, No. 3000, Amendment Bylaw No. 4,
2019, No. 3189 (Cannabis Retail) be now adopted.**

**2019-2023 Five-Year
Financial Plan Bylaw –
Adoption**

Pages 117-140

7.5 Memo: Corporate Services Department – Legislative Services
Division, dated May 8, 2019
Bylaw No. 3192
Files: 09-3900-02-1 and 05-1610-01/Vol 01

*A Bylaw to establish the budget for the 2019-2023 Five-Year
Financial Plan.*

Recommendation:

**THAT City of Port Moody Financial Plan Bylaw, 2019,
No. 3192 be now adopted.**

**2019 Property Tax
Rates Bylaw –
Adoption**

Pages 141-152

7.6 Memo: Corporate Services Department – Legislative Services
Division, dated May 8, 2019
Bylaw No. 3193
Files: 09-3900-02-1 and 05-1700-03-08/2019

*A Bylaw to establish the City of Port Moody Property Tax Rates
for 2019.*

Recommendation:

**THAT City of Port Moody Annual Property Tax Rates Bylaw,
2019, No. 3193 be now adopted.**

loco Corridor Update
Pages 153-170

8. Unfinished Business

8.1 Memo: Corporate Services Department – Legislative Services Division, dated May 6, 2019
File: 11-5240-01/Vol 01

The following was moved and seconded at the January 22, 2019 Regular Council meeting prior to being postponed:

RC19/027

Moved and seconded

THAT staff be directed to proceed with the actions to address items 1, 2, and 5 as recommended in the report dated January 14, 2019 from the Engineering and Operations Department – Project Delivery Services Division regarding loco Corridor Update;

AND THAT items 1, 2, and 5 be referred to the Finance Committee for identification of funding sources;

AND THAT item 3 be considered in 2020;

AND THAT item 4 be considered in 2020;

AND THAT further communication be sent from the Mayor’s office to Metro Vancouver to oppose the planned expansion of Belcarra Regional Park’s automobile parking capacity on the basis of loco traffic concerns (item 6);

AND THAT the information related to item 7 be received for information with no further action from staff at this time.

This item is now back on the table for consideration.

Council direction is requested.

Response to Council Direction Regarding Official Community Plan Amendments for the loco Lands
Pages 171-180

9. New Business

9.1 Report: Planning and Development Department – Policy Planning Division, dated May 2, 2019
File: 13-6530-90

Recommendation:

THAT the report dated May 2, 2019 from the Planning and Development Department – Policy Planning Division regarding Response to Council Direction Regarding Official Community Plan Amendments for the loco Lands be received for information.

NRCan Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative – DC Fast Charger Funding Opportunity

Pages 181-186

9.2 Report: Planning and Development Department – Policy Planning Division and Community Services Department – Facilities Division, dated May 2, 2019
File: 13-6870-05

Recommendations:

THAT staff be directed to apply for the Natural Resources Canada Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative funding opportunity as recommended in the report dated May 2, 2019 from the Planning and Development Department – Policy Planning Division and the Community Services Department – Facilities Division regarding NRCan Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative – DC Fast Charger Funding Opportunity;

AND THAT a capital project be established for the installation of a DC Fast Charger with a budget of \$120,000, with up to \$55,000 funded from the Gas Tax Reserve;

AND THAT staff report back with a proposed public pricing strategy for DC Fast Charging and Level 2 electric vehicle charging stations.

Harbour Heights Village – Consideration of Rezoning to RS1 and Discharge of Single-Family Subdivision Design Guidelines

Pages 187-216

9.3 Report: Planning and Development Department – Policy Planning Division, dated May 2, 2019
File: 13-6410-01

Recommendations:

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 18, 2019, No. 3197 (Harbour Heights Village) (RS1) be read a first time as recommended in the report dated May 2, 2019 from the Planning and Development Department – Policy Planning Division regarding Harbour Heights Village – Consideration of Rezoning to RS1 and Discharge of Single-Family Subdivision Design Guidelines.

THAT Bylaw No. 3197 be read a second time;

AND THAT Bylaw No. 3197 be referred to a Public Hearing to be held on Tuesday, June 25, 2019 at City Hall, 100 Newport Drive, Port Moody.

**Support for Small
Business and Creation
of Non-Residential
Sub-classes in
Property Tax
Assessment**

Pages 217-252

9.4 Report: Councillor Amy Lubik, dated April 30, 2019
File: 01-0530-01/2019

Recommendations:

THAT a letter be sent from the Mayor's office to the Ministry of Municipal Affairs and Housing, urging Support for Small Business and Creation of Non-Residential Sub-classes in Property Tax Assessment indicating concerns and requesting consideration of modifications to the property tax assessment categories for non-residential properties that will help to address business dislocations, while preserving the integrity of an equitable classification and regulatory function as recommended in the report dated April 30, 2019 from Councillor Amy Lubik regarding Support for Small Business and Creation of Non-Residential Sub-classes in Property Tax Assessment;

AND THAT the following resolution regarding Support for Small Business and Creation of Non-Residential Sub-classes in Property Tax Assessment be endorsed and forwarded for consideration at the 2019 UBCM convention:

WHEREAS the price of land in our region has caused dislocations and hardships for small businesses in our communities, resulting in negative effects on rental options for homes and some businesses, with such dislocations creating many damages and posing a risk to general economic development;

AND WHEREAS our municipalities have an obligation to find ways and advocate for the means to reduce the harms affecting to our communities;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia work with municipalities to explore opportunities to support small business, non-profits, and arts-related businesses, including making the necessary changes to property tax classes to create a small business-related sub-class to allow municipalities to apply differentiated non-residential property tax rates to smaller businesses and cultural hubs.

**Meeting with the
Citizen Advisory Group
on Revenue Generation**

Pages 253-256

- 9.5 Report: Acting Mayor Meghan Lahti, dated May 6, 2019
File: 01-0365-03/2017-01

Recommendation:

THAT the Citizen Advisory Group be invited to attend a special meeting, hosted by the Mayor, to provide input on ways to generate revenue for future capital projects and operating costs as recommended in the report dated May 6, 2019 from Acting Mayor Meghan Lahti regarding Meeting with the Citizen Advisory Group on Revenue Generation.

**Sign Bylaw
Amendments for Utility
Box Wraps**

Pages 257-262

- 9.6 Report: Planning and Development Department – Policy Planning Division, dated May 2, 2019
File: 09-3900-15

Recommendations:

THAT City of Port Moody Sign Bylaw, 1998, No. 2403, Amendment Bylaw No. 9, 2019, No. 3194 be read a first time as recommended in the report dated May 2, 2019 from the Planning and Development Department – Policy Planning Division regarding Sign Bylaw Amendments for Utility Box Wraps.

THAT Bylaw No. 3194 be read a second time.

THAT Bylaw No. 3194 be read a third time.

**E-Comm Board of
Directors Designate –
2019-2020 Term**

Pages 263-270

- 9.7 Memo: Acting Mayor Meghan Lahti, dated May 2, 2019
File: 01-0530-01/2019

Recommendations:

THAT the City of Port Moody nominate Joe Keithley, Burnaby City Councillor, and Brent Asmundson, Coquitlam City Councillor, to represent the City of Burnaby, City of Coquitlam, City of New Westminster, City of Port Coquitlam, City of Port Moody, and the Village of Belcarra on the E-Comm Board of Directors for the 2019-2020 term, such Board to be appointed by E-Comm shareholders at the June 20, 2019 Annual General Meeting;

AND THAT the City of Coquitlam, City of Burnaby, City of New Westminster, City of Port Coquitlam, the Village of Belcarra, and E-Comm be notified of the nominees put forward by the City of Port Moody.

- Response to Request to Rename Miner Lane to McCracken Lane**
Pages 271-280
10. Other Business
- 10.1 Memo: Planning and Development Department – Policy Planning Division, dated April 24, 2019
File: 01-0550-01/2019
Council direction is requested.
- Request for Relocation of Accessible Parking – 2221 Clarke Street (Mint Hair Salon)**
Pages 281-284
- 10.2 Memo: Planning and Development Department and Engineering and Operations Department, dated May 6, 2019
File: 13-3090-20-129
Recommendation:
THAT the memo dated May 6, 2019 from the Planning and Development Department and the Engineering and Operations Department regarding Request for Relocation of Accessible Parking – 2221 Clarke Street (Mint Hair Salon) be received for information.
11. Reports from Council
- 11.1 Council Verbal Reports
- 11.2 Staff Verbal Reports
12. Information Items
- Metro Vancouver Board in Brief – April 26, 2019**
Pages 285-298
- 12.1 Metro Vancouver Board in Brief, dated April 26, 2019
File: 01-0480-01
- Council Correspondence**
Pages 299-302
- 12.2
- Letter dated May 2, 2019 from Archbishop Carney Regional Secondary School re Invitation to Graduation Ceremonies
 - Letter dated May 7, 2019 from Ministry of Public Safety and Solicitor General re BC’s Intersection Safety Camera Program
- Committees, Commissions, and Boards – Minutes**
Pages 303-333
- 12.3
- Tourism Committee – February 27, 2019
 - Library Board – March 21, 2019
 - Climate Action Committee – March 25, 2019
 - Arts and Culture Committee – April 1, 2019
 - Economic Development Committee – April 3, 2019
 - Seniors Focus Committee – April 4, 2019
13. Public Input
14. Adjournment