



City of Port Moody

Agenda

Regular Meeting of Council

Council Chambers

May 28, 2019

Immediately following the Public Hearing at 7:00pm

Introduction of Art at Council

1. Call to Order
- 1.1 Verbal Report: Councillor Zoë Royer, Chair, Arts and Culture Committee
File: 18-7705-01

2. Public Input

3. General Matters

Minutes

4. Adoption of Minutes

- 4.1 File: 01-0550-05

Pages 13-46

Recommendations:

THAT the minutes of the Special Meeting of Council held on Tuesday, May 7, 2019 be adopted.

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, May 14, 2019 be adopted.

THAT the minutes of the Public Hearing held on Tuesday, May 14, 2019 be adopted.

THAT the minutes of the Regular Meeting of Council held on Tuesday, May 14, 2019 be adopted.

THAT the minutes of the Special Meeting of Council (to Close) held on Tuesday, May 21, 2019 be adopted.

Council's Vision: Port Moody, City of the Arts, is a unique, safe, vibrant waterfront city of strong neighbourhoods; a complete community that is sustainable and values its natural environment and heritage character.

Please note that Council meetings are recorded and streamed live to the City's website. Any comments you make at the meeting as well as your image may appear on the City's website.

EDMS#466446

5. Consent Agenda

Note: Council may adopt in one motion all recommendations appearing on the Consent Agenda or, prior to the vote, request that an item be removed from the Consent Agenda for debate or discussion, voting in opposition to a recommendation, or declaring a conflict of interest with an item.

**Finance Committee
Resolutions for
Ratification**

5.1 **Recommendation:**

THAT the following recommendations from the Closed Finance Committee meeting held on Tuesday, May 7, 2019 and the Regular Finance Committee meeting held on Tuesday, May 21, 2019 be ratified:

*May 7, 2019
2018 Audited Financial
Statements*

FC(C)19/004

THAT 2018 Audited Financial Statements and Final Report to City Council dated April 19, 2019 from BDO Canada LLP be received and accepted as presented in the report dated April 26, 2019 from the Finance and Technology Department – Financial Services Division regarding 2018 Audited Financial Statements.

FC(C)19/005

THAT the operating surplus for 2018 not be transferred to the Asset Reserve.

*May 21, 2019
Funding Source for First
Acting Mayor Compensation*

FC19/052

THAT the budget of \$53,440.50 approved for First Acting Mayor Compensation be funded from Accumulated Surplus as recommended in the memo dated May 13, 2019 from the Finance and Technology Department – Financial Services Division regarding Funding Source for First Acting Mayor Compensation.

**Council Office
Furnishings Options**

5.2 Memo: General Manager of Community Services, dated May 22, 2019
File: 15-7715-07-010

Pages 47-50

Recommendations:

THAT staff be directed to proceed with refurbishing the Council office to meet business needs similar to the Option 3 – Six Designated Desks with separation screens design as recommended in the memo dated May 22, 2019 from the General Manager of Community Services regarding Council Office Furnishings Options;

AND THAT a budget of up to \$5,000 be forwarded to the Finance Committee to identify a funding source.

Draft Corporate Policy – Mayor and Council Guidelines

Pages 51-58

5.3 Memo: Executive Assistant to Mayor and Council, dated May 16, 2019
File: 01-0350-03

Recommendation:

THAT Corporate Policy – 01-0530-2019-01 – Mayor and Council Guidelines be adopted as recommended in the memo dated May 16, 2019 from the Executive Assistant to Mayor and Council regarding Draft Corporate Policy – Mayor and Council Guidelines.

6. Items Removed from the Consent Agenda

7. Legislative Matters

Zoning Bylaw, No. 2937 – Housekeeping Amendments – Third Reading and Adoption

Pages 59-108

7.1 Memo: Corporate Services Department – Legislative Services Division, dated May 17, 2019
Bylaw No. 3176
Files: 09-3900-02-1 and 09-3900-05

If referred from the Public Hearing to be held on May 28, 2019.

A Bylaw to make housekeeping changes to Zoning Bylaw, 2018, No. 2937.

Recommendations:

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 12, 2019, No. 3176 be read a third time.

THAT City of Port Moody Zoning Bylaw, 2018, No. 2937, Amendment Bylaw No. 12, 2019, No. 3176 be now adopted.

Sign Bylaw Amendments for Utility Box Wraps – Adoption

Pages 109-118

7.2 Memo: Corporate Services Department – Legislative Services Division, dated May 17, 2019
Bylaw No. 3194
Files: 09-3900-02-1 and 09-3900-15

A Bylaw to amend City of Port Moody Sign Bylaw, 1998, No. 2403 to include provisions for vinyl wraps on utility boxes.

Recommendation:

THAT City of Port Moody Sign Bylaw, 1998, No. 2403, Amendment Bylaw No. 9, 2019, No. 3194 be now adopted.

8. Unfinished Business

9. **New Business**
- 2019 Work Plan – Arts and Culture Committee**
Pages 119-122
- 9.1 Report: Arts and Culture Committee, dated May 17, 2019
File: 01-0360-20-43
- Recommendation:**
- THAT the 2019 Arts and Culture Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Arts and Culture Committee regarding 2019 Work Plan – Arts and Culture Committee.**
- 2019 Work Plan – Climate Action Committee**
Pages 123-126
- 9.2 Report: Climate Action Committee, dated May 17, 2019
File: 01-0360-20-55
- Recommendation:**
- THAT the 2019 Climate Action Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Climate Action Committee regarding 2019 Work Plan – Climate Action Committee.**
- 2019 Work Plan – Economic Development Committee**
Pages 127-130
- 9.3 Report: Economic Development Committee, dated May 17, 2019
File: 01-0360-20-03
- Recommendation:**
- THAT the 2019 Economic Development Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Economic Development Committee regarding 2019 Work Plan – Economic Development Committee.**
- 2019 Work Plan – Environmental Protection Committee**
Pages 131-134
- 9.4 Report: Environmental Protection Committee, dated May 17, 2019
File: 01-0360-20-04
- Recommendation:**
- THAT the 2019 Environmental Protection Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Environmental Protection Committee regarding 2019 Work Plan – Environmental Protection Committee.**
- 2019 Work Plan – Heritage Commission**
Pages 135-140
- 9.5 Report: Heritage Commission, dated May 17, 2019
File: 01-0360-20-09
- Recommendation:**
- THAT the 2019 Heritage Commission Work Plan and budget be approved as recommended in the report dated May 17, 2019 from the Heritage Commission regarding 2019 Work Plan – Heritage Commission.**

- 2019 Work Plan – Parks and Recreation Commission**
Pages 141-144
- 9.6 Report: Parks and Recreation Commission, dated May 17, 2019
File: 01-0360-20-10
- Recommendation:**
- THAT the 2019 Parks and Recreation Commission Work Plan be approved as recommended in the report dated May 17, 2019 from the Parks and Recreation Commission regarding 2019 Work Plan – Parks and Recreation Commission.**
- 2019 Work Plan – Transportation Committee**
Pages 145-148
- 9.7 Report: Transportation Committee, dated May 17, 2019
File: 01-0360-20-06
- Recommendation:**
- THAT the 2019 Transportation Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Transportation Committee regarding 2019 Work Plan – Transportation Committee.**
- 2019 Work Plan – Youth Focus Committee**
Pages 149-152
- 9.8 Report: Youth Focus Committee, dated May 17, 2019
File: 01-0360-20-07
- Recommendation:**
- THAT the 2019 Youth Focus Committee Work Plan be approved as recommended in the report dated May 17, 2019 from the Youth Focus Committee regarding 2019 Work Plan – Youth Focus Committee.**
- Westport Village Official Community Plan Amendment and Rezoning Application – Status Update**
Pages 153-194
- 9.9 Presentation: Manager of Policy Planning
Report: Planning and Development Department – Policy Planning Division, dated May 17, 2019
File: 13-6700-20-141
- Recommendation:**
- THAT staff be directed to prepare bylaws to amend the Official Community Plan and Zoning Bylaw and prepare a Term Sheet for a future development agreement for the Westport Village application for Council’s consideration as recommended in the report dated May 17, 2019 from the Planning and Development Department – Policy Planning Division regarding Westport Village Official Community Plan Amendment and Rezoning Application – Status Update.**

**2018 Fire Rescue
Community Report**

Pages 195-204

9.10 Presentation: Fire Chief
Report: Fire and Rescue Services Department, dated
May 6, 2019
File: 14-7200-05

Recommendation:

THAT the report dated May 6, 2019 from the Fire and Rescue Services Department regarding 2018 Fire Rescue Community Report be received for information.

**Proposed DCC Bylaw
– Waiver/Reduction
Options**

Pages 205-222

9.11 Presentation: Engineering and Operations Department
Report: Engineering and Operations Department – Engineering
Division, dated May 6, 2019
File: 08-3150-03/Vol 01

Recommendations:

THAT draft Development Cost Charges Bylaw, No. 3054 be revised to replace the clause, “A development cost charge is not payable in relation to a development authorized by a building permit that authorizes the construction, alteration, or extension of a building that will, after the construction, alteration, or extension, contain fewer than four (4) self-contained dwelling units” with:

“Development Cost Charges are payable for a development authorized by a building permit that authorizes the construction, alteration, or extension of a building that will, after construction, alteration, or extension, contain one (1) or more self-contained dwelling units”.

THAT for purposes of public consultation, DCC reduction rates for the following categories be set tentatively as follows:

- **Not-For-Profit Rental Housing including supportive living housing: 50%;**
- **For-Profit Affordable Rental Housing: 25%;**
- **Subdivision of Small Lots that is designed to result in low greenhouse gas emissions: 25%;**
- **Development that is designed to result in a low environmental impact: 25%;**

AND THAT staff be directed to hold an Open House to communicate the changes in Development Cost Charges to the development community, the Urban Development Institute, the Home Builders’ Association Vancouver, and the general public;

AND THAT a tentative implementation date for Bylaw No. 3054 be set at November 4, 2019;

AND THAT staff be directed to report back to Council after the Open House with a summary of feedback and recommendation for third reading of Development Cost Charges Bylaw, No. 3054.

Heritage Revitalization Agreement and Heritage Designation Bylaw – 2801-2831 St. George Street

9.12 Presentation: Planner
Report: Planning and Development Department – Development Planning Division, dated May 10, 2019
File: 13-6700-20-167

Recommendations:

Pages 223-394

THAT City of Port Moody Heritage Revitalization Agreement Bylaw, 2019, No. 3179 (2801-2831 St. George Street) be read a first time as recommended in the report dated May 10, 2019 from the Planning and Development Department – Development Planning Division regarding Heritage Revitalization Agreement and Heritage Designation Bylaw – 2801-2831 St. George Street.

THAT Bylaw No. 3179 be read a second time.

THAT Bylaw No. 3179 be referred to a Public Hearing to be held on Tuesday, June 25, 2019 at City Hall, 100 Newport Drive, Port Moody.

THAT City of Port Moody Heritage Designation Bylaw, 2019, No. 3180 (2801 St. George Street) be read a first time as recommended in the report dated May 10, 2019 from the Planning and Development Department – Development Planning Division regarding Heritage Revitalization Agreement and Heritage Designation Bylaw – 2801-2831 St. George Street.

THAT Bylaw No. 3180 be read a second time.

THAT Bylaw No. 3180 be referred to a Public Hearing to be held on Tuesday, June 25, 2019 at City Hall, 100 Newport Drive, Port Moody.

THAT 2801 St. George Street (Johnston Residence) be added to the City’s Heritage Register as recommended in the report dated May 10, 2019 from the Planning and Development Department – Development Planning Division regarding Heritage Revitalization Agreement and Heritage Designation Bylaw – 2801-2831 St. George Street.

**Port Moody's Child
Care Needs
Assessment and
Action Plan Update**

Pages 395-418

9.13 Presentation: Social Planner
Report: Planning and Development Department – Policy
Planning Division, dated May 14, 2019
File: 10-4750-01

Recommendation:

THAT the report dated May 14, 2019 from the Planning and Development Department – Policy Planning Division regarding Port Moody's Child Care Needs Assessment and Action Plan Update be received for information.

**Proposal to Launch a
Council Task Force for
Review of Policies and
Practices Concerning
Neighbourhood-
Inappropriate Houses**

Pages 419-422

9.14 Report: Councillor Hunter Madsen, dated May 13, 2019
File: 01-0530-01/2019

Recommendations:

THAT a task force be formed for the review of policies and practices concerning excessively large houses as recommended in the report dated May 13, 2019 from Councillor Hunter Madsen regarding Proposal to Launch a Council Task Force for Review of Policies and Practices Concerning Neighbourhood-Inappropriate Houses;

**AND THAT, for a period of six months, the task force
1) examine this issue, 2) assess how well the current Bylaws related to excessively large houses are working from the viewpoint of residents, 3) gather input and ideas for tightening up guidelines, Bylaws, and processes where needed, and 4) provide recommendations to Council.**

**Affordable Housing
Prioritization Policy
for Port Moody**

9.15 Report: Councillor Amy Lubik and Councillor Zoë Royer, dated
May 1, 2019
File: 01-0530-01/2019

Pages 423-532

Recommendation:

THAT staff be directed to develop a streamlined application process for development applications of affordable housing, including:

- **non-profit social housing providers or government agencies that propose funding;**
- **housing developments that will meet special needs including supportive rental, institutional care, transitional, seniors, and emergency shelter housing; and**
- **private developments that include the 10-30%/20 years/30% formula: 10% of units (or more) with a housing agreement for at least 20 years and rent at least 30% below market for developments up to 100 units; 20% for at least 20 years, at least 30% below market for developments between 100-300 units; and 30% for at least 20 years, at least 30% below market for developments over 300 units,**

as recommended in the report dated May 1, 2019 from Councillor Amy Lubik and Councillor Zoë Royer regarding Affordable Housing Prioritization Policy for Port Moody.

**Letter from E-Comm
Regarding 2019
Annual General
Meeting**

10. Other Business

10.1 Letter: E-Comm 911, dated May 10, 2019
File: 01-0375-20-26

Council direction is requested.

Pages 533-562

**Delegation Response
– Port Moody Heritage
Society**

10.2 Memo: Planning and Development Department – Policy Planning
Division, dated May 15, 2019
Files: 01-0230-01 and 13-6430-01

Council direction is requested.

Pages 563-564

Delegation Response – Butt Free BC 10.3 Memo: Parks and Environment Department and Engineering and Operations Department, dated May 15, 2019
Files: 01-0230-01 and 11-5360-13-01

Pages 565-568

Recommendation:

THAT the request from the April 16, 2019 Butt Free BC delegation be referred to staff to review and report back on a proposed cigarette butt litter reduction program that considers municipal responsibilities and community involvement as recommended in the memo dated May 15, 2019 from the Parks and Environment and the Engineering and Operations Department regarding Delegation Response – Butt Free BC.

11. Reports from Council

11.1 Council Verbal Reports

11.2 Staff Verbal Reports

12. Information Items

Weekly Updates from the Mayor

- 12.1
- Weekly Update from the Mayor – May 4-11, 2019
 - Weekly Update from the Mayor – May 12-18, 2019

Pages 569-570

Council Correspondence

- 12.2
- Letter dated May 2, 2019 from City of Burnaby re expanding Investment Opportunities
 - Letter dated May 2, 2019 from Port of Vancouver re Ioco Corridor Update – January 22, 2019
 - Letter dated May 8, 2019 from Jeremy Hewitt, Assistant Deputy Minister, Climate Action Secretariat re Climate Action and Liability

Pages 571-584

Committees, Commissions, and Boards – Minutes

- 12.3
- Community Planning Advisory Committee – December 4, 2018
 - Special Finance (to Close Meeting) – February 19, 2019
 - Finance Committee – April 2, 2019
 - Youth Focus Committee – April 10, 2019
 - Parks and Recreation Commission – April 10, 2019
 - Environmental Protection Committee – April 15, 2019
 - Finance Committee – April 16, 2019
 - Transportation Committee – April 17, 2019
 - Library Board – April 18, 2019
 - Tourism Committee – April 24, 2019
 - Special Finance (to Close Meeting) – May 7, 2019

Pages 585-636

**Release of Items from
Closed Council**

- 12.4 The following resolution from the Closed Council meeting held on May 7, 2019 was publicly released:

CC19/112

THAT the decision of Council regarding Mayor Vagramov's leave of absence stand;

AND THAT this decision be revisited at a Council meeting after 45 days and every 45 days thereafter.

13. Public Input

14. Adjournment